

Audit, Pensions and Standards Committee

Agenda

Wednesday 15 June 2016

7.00 pm

COMMITTEE ROOM 1 - HAMMERSMITH TOWN HALL

MEMBERSHIP

Administration:	Opposition
Councillor Iain Cassidy (Chair) Councillor Ben Coleman Councillor Michael Cartwright Councillor PJ Murphy Councillor Guy Vincent	Councillor Michael Adam Councillor Nicholas Botterill Councillor Mark Loveday Councillor Donald Johnson

CONTACT OFFICER: David Abbott
Committee Co-ordinator
Governance and Scrutiny
☎: 020 8753 2063
E-mail: david.abbott@lbhf.gov.uk

Reports on the open agenda are available on the Council's website:
www.lbhf.gov.uk/Directory/Council_and_Democracy

Members of the public are welcome to attend. A loop system for hearing impairment is provided, along with disabled access to the building.

Date Issued: 08 June 2016

Audit, Pensions and Standards Committee Agenda

15 June 2016

<u>Item</u>		<u>Pages</u>
1.	MINUTES OF THE PREVIOUS MEETING	1 - 10
2.	APOLOGIES FOR ABSENCE	
3.	DECLARATIONS OF INTEREST You can find more information on declarations of interest on the following page.	
4.	APPOINTMENT OF VICE CHAIR The Committee is asked to elect a Vice Chair from its membership for the 2016/17 Municipal Year.	
5.	PENSIONS SUB-COMMITTEE MEMBERSHIP The Committee is asked to agree the membership of the Pensions Sub-Committee for the 2016/17 Municipal Year.	11 - 12
6.	EXTERNAL AUDIT PLAN	13 - 42
7.	RIVERSIDE STUDIOS REPORT	43 - 138
8.	CORPORATE ANTI-FRAUD END OF YEAR REPORT	139 - 184
9.	RISK MANAGEMENT HIGHLIGHT REPORT	185 - 259
10.	INTERNAL AUDIT QUARTERLY REPORT	260 - 292
11.	ANNUAL GOVERNANCE STATEMENT ACTION PLAN AND OUTSTANDING RECOMMENDATIONS FOR EXTERNAL AUDIT	293 - 301
12.	HEAD OF INTERNAL AUDIT ANNUAL REPORT 2015/16	302 - 324
13.	INTERNAL AUDIT CHARTER AND STRATEGY - 2016 REVIEW	325 - 334
14.	DATES OF FUTURE MEETINGS The following dates are proposed: <ul style="list-style-type: none">• 13 September 2016• 7 December 2016	

15. EXCLUSION OF THE PUBLIC AND PRESS

The Committee is invited to resolve, under Section 100A (4) of the Local Government Act 1972, that the public and press be excluded from the meeting during the consideration of the following items of business, on the grounds that they contain the likely disclosure of exempt information, as defined in paragraphs 3 and 7 of Schedule 12A of the said Act, and that the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.

16. EXEMPT MINUTES OF THE PREVIOUS MEETING

17. LIMITED AND NIL-ASSURANCE AUDIT REPORTS (EXEMPT)

The Committee to consider the following internal audit reports:

- Brackenbury Primary School
- Garages
- MSP High Level Review
- MSP Implementation Planning
- Section 75 Agreements - Mental Health

More Information on Declarations of Interest

If a Councillor has a disclosable pecuniary interest in a particular item, whether or not it is entered in the Authority's register of interests, or any other significant interest which they consider should be declared in the public interest, they should declare the existence and, unless it is a sensitive interest as defined in the Member Code of Conduct, the nature of the interest at the commencement of the consideration of that item or as soon as it becomes apparent.

At meetings where members of the public are allowed to be in attendance and speak, any Councillor with a disclosable pecuniary interest or other significant interest may also make representations, give evidence or answer questions about the matter. The Councillor must then withdraw immediately from the meeting before the matter is discussed and any vote taken.

Where Members of the public are not allowed to be in attendance and speak, then the Councillor with a disclosable pecuniary interest should withdraw from the meeting whilst the matter is under consideration. Councillors who have declared other significant interests should also withdraw from the meeting if they consider their continued participation in the matter would not be reasonable in the circumstances and may give rise to a perception of a conflict of interest.

Councillors are not obliged to withdraw from the meeting where a dispensation to that effect has been obtained from the Audit, Pensions and Standards Committee.